**General PTA Meeting Minutes**

**February 8, 2024**

**9:30am, Google Meet**

Becky Thorn called the meeting to order at 9:35am

Executive Board Attendees: Becky Thorn, Amy Gunderson

General Attendees: Rachel Witkowski, Danielle Weston, Jennifer Zea, Meagan Basler, Jill Manesh, Hafsa Dawood

Welcome

Open Board Positions for Next Year

* President (Becky Thorn’s term is ending) – run the business of the PTA, point person communicating the most with the Principal and the other staff, oversee all committees from higher level to ensure everyone is doing their job
* VP position is open (Jackie Milligan’s term is ending) – management role, attend all meetings, manage specific committees and events, ongoing time commitment throughout the year, about 2-8 hours per week depending on what events are happening at the time
	+ Jill volunteered to do the VP role if she can keep her committees under her
* Secretary (Amy Gunderson’s term is ending) – attend all meetings and take notes, attend all board meetings, and schedule communication and announcements on Facebook
* Email will come out soon with role descriptions for anyone who may be interested
* Volunteering for the PTA is a great way to meet other people and get more involved in the community
* Vote in March, approve slate in April, then handle committee chairs after that
* If you are a Committee Chair, please let us know if you’ll be staying on for next year

Kids Heart Challenge aka Jump Rope for Heart/Watch D.O.G.S. (2/9)

* Watch D.O.G.S. are volunteering for this and lots of spots are filled
* Kids are dressing for a theme/color based on their groups

Spiritwear (orders due by 2/14)

* Orders are due Feb 14th, reach out to Jackie Milligan with any questions

Friendship Class Parties (2/14)

* Teachers are communicating with parents about Valentines and boxes needed
* Parties are on track and each class has multiple volunteers, one last push for volunteer requests to go out on Facebook

Restaurant Nights

* Chuck E. Cheese, 2/16, 3-9pm
* Printing flyers now to send home in backpacks

Glow Party (2/23)

* Two sessions (only attend 1), $5 per family, CASH only at the door
	+ Sign up link: <https://www.signupgenius.com/go/20F0B4DA8AA28A1FC1-47819493-glow#/>
* If you’d like to volunteer, see Sign Up Genius link in PTA Newsletter: <https://www.signupgenius.com/go/20F0B4DA8AA28A1FC1-47620431-glow?useFullSite=true&fbclid=IwAR28qi0_GceQi6I4CBJZHr_m7zAuatSEhyIdUhpU-U9bADDwtCPLEYXhhdM#/>
* Raffle items, tickets $1 each, CASH only:
	+ Going to raffle off experiences through the school and with the teachers/staff
	+ Rachel to confirm what prize options are approved
* Really need volunteer help for set-up and take down
* Make sure we clear the stage after Glow Party because the 2nd grade musical is happening the following Tuesday and they need to decorate the stage (need extra volunteers to haul everything out on time)

Parent/Teacher Conferences Snack Donations (2/29)

* Will distribute link for snack sign ups soon
* Consider using Amazon sign up link and deliver purchased items directly to Catherine (Becky to communicate with her about this)

Junior Achievement Day (3/8)

* Will need parent volunteers – sign up link to come soon
* 9:30-10:30am for grades K-2, 2-3pm for grades 3-5
* Parent volunteers with receive a bag with information and curriculum to share with the classes
* Volunteers will communicate with the teachers directly once they sign up for time block

Feed My Starving Children (3/16)

* Will share this signup link in the next newsletter for families and staff to sign up

Questions?

* Fifth Grade Farewell planning is moving along
* Showing support for the Chen family by giving a food gift card from the PTA
* STEM fair coming up in April
* Teacher Appreciation:
	+ Jill scored great sponsors for teacher appreciation – Jenny and Team Miller will help sponsor lunch and have a contact from Vai’s to cater lunch
	+ Floral theme, flower for each student to decorate and hang up throughout the school (table outside the LMC for kids to decorate), Jessica Black will help decorate
* 5Essentials survey – need at least 20% of parents to fill out the survey, impacts our report card rating, all parents should complete it
* Open House – such a great opportunity for students to showcase their work, huge turnout!

Closing

* Next Meeting- Thursday, 3/14 @ 9:30am on Google Meets

Meeting adjourned at 10:06am